



## NMD Research, Rights, and Reproduction Fees

### Research Policies and Fees

**Access Fee to Collections** (free for members)

**\$7.00/visit**

**Research Services** (after first hour)

**\$40/hour**

*Fee applies for urgent research, consultation services, or research performed by NMD staff on your behalf. Research fees apply whether or not any relevant information is found. General inquiries about our holdings and ready-reference questions will be answered.*

### Reproduction Fees

PDF scan of paper document up to 20 pages

**\$20/record**

PDF scan of paper document exceeding 20 pages

**\$1/page**

Photo print or negative (JPEG or TIFF at 300dpi)

**\$20/image**

High resolution photo, print, or document scan (>1200dpi)

**\$30/digital file**

Delivery via email, Google Drive, Dropbox, etc.

**No charge**

Paper photocopies

**\$1/page**

Shipping fee for paper photocopies or flash drives

**\$10 flat rate**

*Any requests not covered by this fee schedule will be handled on a case-by-case basis.*

Research is **by appointment only**. Contact [nmd@umaryland.edu](mailto:nmd@umaryland.edu) or 410-706-0600. Payment is accepted by credit card or cash prior to or during your visit.



## Publication and Broadcast Use Fees

### License Fee

**\$100/reproduction**

For use in printed publications, broadcast, or film distribution. Waivers for undergraduate or graduate students can be requested.

- Use fees are **in addition to** any reproduction fees incurred and apply to all media types (film, photo, document)
- All requests for permission to reproduce an image in any form must be made in writing and include the intended use, the publisher, and the date of publication.
- NMD will be provided with two complimentary copies of the publication in which the image is reproduced upon publication to be included in our library and archival/permanent collection.
- Reproduction is permitted only from materials supplied by NMD. All color transparencies and negatives remain the property of NMD and must be returned after use.
- Each image must be reproduced in its entirety without any cropping, bleeding off the page, overlapping, overprinting, or change in color, unless otherwise approved in advance by NMD. Any altered image or detail must be labeled as “detail.”
- The complete credit line “Courtesy of National Museum of Dentistry, Baltimore, MD” must appear in the caption or list of credits for each reproduction.
- The NMD does not claim to hold the copyright to all of the items in its collection. In the case where copyright is held by a third party, written permission must be secured by the applicant from that party or their agent and must accompany the application.
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- Permission is valid only for the individual, company, or institution to whom it is specifically issued and may not be transferred, assigned, sold, or otherwise disposed of without written permission of NMD.
- The required fees must be paid before any materials will be reproduced or released.
- NMD reserves the right to refuse use of any of its images for any purpose deemed inappropriate or incompatible with the mission statement of NMD.



**Filming and Photography of Exhibits and Object Collections**

*Filming or photography of exhibits requiring exclusive use* **\$1000** (>4 hours)  
**\$2000** (4 to 8 hours)  
**\$50/hr** beyond 8 hours in one day.

*Filming or photography of exhibits requiring non-exclusive use* **\$100/day**  
 Waivers for undergraduate and graduate student projects, and non-profits can be requested.

*Photography of individual collection objects* **\$25/hr**  
 Includes artifact retrieval, preparation, and preservation while in use. Waivers for undergraduate and graduate student projects, and non-profits can be requested.

*Professional staff fee* **\$25/hr per staff** involved in production or retrieval  
**\$50/hr per staff** involved beyond 8 hours in one day.